



Charles B. Wheeler Downtown Airport

1115 NW Lou Holland Drive, (Hangar 15), Kansas City, MO 64116

Regular Office Hours

This office is not staffed full time by CBP. Officers are assigned for pre-approved arrivals only.

Hours of Service for Entrance and Clearance

Inspection services for the entrance/arrival of aircraft at the Charles B. Wheeler Downtown Airport are generally available M-F 0800-1800 and Sat-Sun 1200-1800 in accordance with the port's permission to land procedures. *Please see "Special Procedures/Miscellaneous" section below for more details.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

Contact Information

(816) 780-6100 *3 CBP Kansas City
(407) 975-1780 SECTOR Communications
KMKC_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP at least one business day in advance of contemplated arrival.

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside these parameters, previously granted permission(s) are invalid and you must contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should taxi and park at the Hangar 15 CBP General Aviation Facility (GAF), within the CBP "Red-box".
- A CBP Officer will meet the aircraft on the tarmac to begin the inspection.
- All crew and passengers will be processed inside the FIS unless directed otherwise by a CBP Officer.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by the contracted ground handler or by CBP from the aircraft crew.
- If requested, Passengers can depart directly from FIS at the conclusion of their inspection.
- Requests for Special Assistance should be made prior to arrival.

Special Procedures/Miscellaneous

- *Inspection services for the entrance/arrival of aircraft at the Charles B. Wheeler Downtown Airport are generally available M-F 0800-1800 and Sat-Sun 1200-1800, when not in conflict with the arrival of signatory, commercial carrier arrivals at KMCI. Hours of availability will vary throughout the IATA flight season and should be verified with the Port of Entry. After hours arrivals will be reviewed for approval on a case-by-case basis in accordance with the port's permission to land procedures.
- After hours arrivals can be supported by using an active Reimbursable Services Program request.
- **Military and Military Charter Aircraft:** Procedures are listed in the DoD Foreign Clearance Guide for Military aircraft. Civilian Charters should contact the POE directly for permission to land approval.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov